

**5<sup>th</sup> REIGATE SCOUT GROUP AGM 26<sup>th</sup> September 2020, 4pm**  
**Zoom Meeting**

- |  |   |
|--|---|
| 1) Introduction and Welcome  | by Chairman   |
| 2) Apologies for Absence   | Secretary to respond  |
| 3) Minutes of last AGM Meeting   | available online  |
| 4) Group Scout Leader's report   | Group Scout Leader (Acting) available online                                |
| 5) To receive and adopt the Accounts<br>and appoint Scrutineer for next year<br>as Exec prefer | Treasurers report<br>Propose and Second report<br>Propose Second Scrutineer |
| 6) Annual Report   | Chair available online  |
| 7 To receive and adopt the annual report   |   |
| 8) To Appoint the Chairman   | GSL Nominates Chairman  |
| 9) To Elect the Secretary and Treasurer  | Nominations if available<br>Propose and Second                              |
| 10) To Elect Executive   | Section Leaders as agreed Parent participants.                              |
| 11) District Comments  | Adrian Jackson - Reigate DC Team  |
| 11) Close Meeting  |   |

## Chair Report Apr 1. 2019 – Mar 31. 2020

Welcome to our AGM for the last year of scouting April 2019 – Mar 2020.

Each year I thank all our Volunteers who run our Sections and provide a wide range of activities for our young people. Last year was no exception. Activities covering all usual dates like Halloween, Mother's and Father's Days and Christmas, allow plenty of scope for the artistic among us. Outdoor activities like Hikes, walks, litter picking, water sports evenings and of course campfires allow us to enjoy our local area.

Camps for all Sections from Day camp and a night under canvas for Beavers, Cub camps at Downe and Park Farm and a Pack Holiday at Fryland's expanded horizons. Scouts held a Water Sport based camp which was thoroughly enjoyed and attended County Frost Camp.

In October, we ran another highly successful Jota/Joti weekend with all Sections taking part. The range of activities expanded and once again we were able to offer places to other Groups from 17<sup>th</sup> and 6<sup>th</sup> Reigate and 1<sup>st</sup> Oxted to take part with us over the weekend. In November once again Beavers and Cubs attended Remembrance Day at All Saint's whilst the Scouts gathered as usual at Merstham War Memorial on School Hill laying wreathes at both venues

Our two newest Sections on Tuesday for Beavers and Thursday for Warren Cubs have continued to expand in numbers of young people and throughout this year Dawn has continued to assist at Tuesday Beavers and still carry on her duties with Friday Beavers. Thursday Cubs benefited from James Kemp throughout this time as he assisted James Pitts. However, James (Hawkeye) was looking to move on as section numbers in Scouts grew and so the age-old problem of finding new leaders was raised again. Numbers of young people has continued to expand, and we happily welcomed new assistant leaders into Scouts and Cub sections. but still, urgently, require adult support in all sections to enable activities to take place. Many of you have signed up to help at section meetings and this has enabled many more adventurous activities to be undertaken. PLEASE consider joining the Group as a helper or even a uniformed leader. It helps your children and spreads the load a little lighter for all.

As we reached the end of March 2020 a massive change came over us all and we entered a situation never seen before. Our Section Leaders nobly rose to the occasion delivering interesting and exciting activities over Zoom. The Covid

situation is set to remain with us into the year 2020 and possibly on into the foreseeable future. As the Scout Association runs under National Youth Council guidance, we have just begun to see some, if limited, return to face to face Scouting. This means a good deal of extra organisation and paperwork for our Leaders and we are all very grateful for their continued hard work.

The highest priority for the Executive remains to provide a new, waterproof and secure HQ. And we continue to look at the most cost- effective way of doing this, whilst retaining our grounds which provide such a great environment for Scouting.

Lorraine Mountain

## GSL's Report 5<sup>th</sup> Reigate 2020 Chris Davis Acting GSL

Last year, I started my report by saying "this is the 8<sup>th</sup> GSL's Report that I have prepared for AGM's at the 5<sup>th</sup>". I believe I may have miscounted, given that in 2010, the then District Commissioner, Steve Robinson, asked if I could "assist for a few months" with the GSL Role at the 5<sup>th</sup>. The AGM of 2011, would, I believe have been my first 'Report'.

Any 'Report' for 2019 - 2020 will be coloured by the fact that our AGM is 6 months on from the end of the Financial Year in March and again overshadowed by the 'lockdown' of Scouting activities since that time.

The Group did in fact have a very successful year to March 2020, with our third Beaver and Cub Sections gaining numbers, even if we struggled to recruit new Leaders. It is therefore vital that I thank the existing Beaver and Cub Leaders who mentored, guided and assisted our new Leaders as they took on the challenge of getting new Sections up and running. Particular thanks are due to Dawn Martin and Simon Pinto for assistance to Beavers and James Kemp for assistance to Cubs.

I would normally refer you to Section Reports of what each section had achieved last year, but as many of you will realise, our Leaders have been dealing with exceptional difficulties during the last few months, and writing reports has sensibly been far down their priority lists. They have been doing their best to provide what is possible via 'on-line' Scouting and other activities.

Please take it from me, that last year, every Section provided at least one outdoor 'Camping / Adventure' activity as well as providing Activities leading to a record number of Activity and Chief Scout Award Badges being achieved by our Young People. Congratulations to all our Section Leader Teams on their efforts.

My report last year flagged up the need for the formation of a second Scout Troop to cope with the increased number of Cubs working through the Group and also the success of retaining more Scouts within the section, before they 'move on' to the Explorer Section.

Although NOT within the 2019 - 2020 report period, I am pleased to confirm that we now have a second Scout Troop at the 5<sup>th</sup>, operating on Thursday evenings as Woodhouse Troop, under the leadership of SL James Kemp and his newly recruited ASL Stelio Passaris. Thank you to both of them for taking on this challenge. Our two Scout Troops have approaching 50 Scouts attending which is a testament to the great programme that the Leaders have continued to provide under challenging circumstances.

We continue to work with 17<sup>th</sup> Reigate Scout Group to provide Explorer Scouting to the older age range. My thanks to Graham Mountain, who acts as an Assistant Explorer Scout Leader at 17<sup>th</sup> to promote this.

Again, NOT within the 2019 - 2020 report period, most parents will be aware that the Group took the decision early in lockdown to look at the 'standing costs' that the Group needed to continue paying and how that would effect how we could make any adjustments to 'Membership Subscriptions' we were asking families to pay.

I am grateful to Treasurer, David Mountain for carrying out a very thorough survey of those costs and proposing a reduction in sub's to 'below' what we really needed to cover costs. I am grateful to parents for continuing to pay sub's to the Group, to enable us to keep our HQ viable.

Lorraine Mountain as Chair, Carol Orchard as our Secretary and David Mountain as our Treasurer have worked hard to maintain the Group on an even keel, especially with improved control of our finances. Tracey Hulf has continued to deal with Hall Bookings, which contribute considerably to our income. My thanks to all of them.

Work continues within the Group Exec on looking to the future of the Group HQ and for the future of Scouting in Merstham. We are always looking for more parental input on how the Group should develop. If you are a parent who values what your child is doing in Scouting, then YOU could be a new Leader. Please do not be SHY ! We can provide you with support, Training and a great new TEAM to be part of.

Thank you to everyone who supports the Group.

Chris Davis, Deputy District Commissioner, Acting Group Scout Leader 5th

**5<sup>th</sup> Reigate Scout Group**  
Trustees' Annual Report

For the period 01/04/19 –  
31/3/20



**Section A – Reference and administration details**

Charity Name: 5<sup>th</sup> Reigate Scout Group

Registered Charity Number: 305783

Charity's principal address: Newton Hazel Hall  
Battlebridge Lane  
Merstham  
Surrey  
RH1 3LH

Names of the charity trustees who managed the charity during the year:

	Trustee Name	Office (if any)	Dates acted if not for whole year
	<i>Ex Officio:</i>		
1	Loraine Mountain	Chairman	
2	Carol Orchard	Secretary	
3	David Mountain	Treasurer	
4	Chris Davis	Group Scout Leader (Acting)	
5	Pete Salvage	Cub Leader	
6	Gerald Hulf	Cub Leader	
7	Jack Pease	Beaver Leader	
8	Simon Pinto	Beaver Leader	
9	Graham Mountain	Scout Leader	
10	Tracey Hulf	Committee Member	
11	John Reed	Committee Member	

The ownership of the land and buildings of the Group are vested in The Scout Association Trust Corporation who must act in the best interests concerning the property in accordance with Charity Law.

*Names and addresses of advisers*

Type of adviser	Name	Address
Holders of Land Deeds	Scout Association Trust Corporation	Gilwell Park, Waltham Abbey, London E4 7QW
Solicitors	Morrisons Solicitors LLP	Prospero, 73 London Road, Redhill RH1 1LQ
Bankers	HSBC Ltd	72 Station Road, Redhill, Surrey

**Section B – Structure, governance and management**

*Description of the charity's trusts*

<p>Type of governing document (e.g. trust deed, constitution)</p>	<p>The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.</p>
<p>How the charity is constituted (e.g. trust, association, company)</p>	<p>The Group is a trust established under its rules which are common to all Scouts.</p>
<p>Trustee selection methods (e.g. appointed by, elected by)</p>	<p>The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.</p>
	<p>The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees, they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p>
	<p>The Committee consists of 3 independent representatives (Chair, Treasurer and Secretary) together with the Group Scout Leader, individual section leaders, parents' representation and other committee members. The Committee normally meets each school half-term or every six weeks.</p> <p>The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:</p> <ul style="list-style-type: none"> <li>▪ The maintenance of Group property;</li> </ul>

- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions.
- Assisting in the recruitment of leaders and other adult support.
- Appointing any sub committees that may be required.
- Appointing Group Administrators and Advisors other than those who are elected.
- Controlling personal information in line with GDPR

### **Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of risk that have been identified are:

*Damage to the building, property and equipment.* The Group has buildings and contents insurance in place to mitigate against permanent loss.

*Injury to leaders, helpers, supporters and members.* The Group through the capitation fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities. Leaders are appropriately trained, including in First Response.

Health and safety matters form a standing agenda item for Committee meetings and maintenance is undertaken to the premises as required to address identified health and safety issues and other building defects. Annual testing is undertaken of fire safety equipment and gas appliances, and at regulatory intervals for electrical equipment.

*Reduction or loss of leaders.* The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular Section or in the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group.

*Reduction or loss of members.* The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular Section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group.

*Reduced income from fund raising.* The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.



*Other financial risk.* The continuing economic situation has had adverse impacts on the Group's finances. There remains a reduction in interest rates affecting bank interest received throughout 2019-20 and will continue to have a significant impact on this source of income during 2020-2021.

*Financial controls.* The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include: two signatories required for all cheques and authorisation of internet transactions; all bank accounts are held in the name of the 5<sup>th</sup> Reigate Scout Group; Group accounts are subject to independent examination; and examined annual accounts are sent to the Charity Commission and the Scout Association.

**Section C – Objectives and activities**

Summary of the objects of the charity set out in its governing document

The objectives of the Group are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Public benefit

Subscriptions are charged for membership to cover immediate running costs of the Group and these do not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions.

Two key principles demonstrating that Scouting's aims are for the public benefit are that through the Scout method young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously and the benefits Scouting activities provide far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

Summary of the main activities in relation to these objects

The 5<sup>th</sup> Reigate Scout Group aims to achieve these objectives by providing an enjoyable and attractive programme. During this year we have run Scouts on Wednesdays, Cubs on Monday and Tuesday and Thursday, and Beavers on Tuesday, Wednesday and Fridays, and have an agreement with 17<sup>th</sup> Explorer Unit to run a Joint Unit taking Scouts from both 17<sup>th</sup> & 5<sup>th</sup> Groups.

## Section D – Achievements and performance

Summary of the main achievements of the charity during the year

The Group has maintained a full and varied programme of activities during 2019-20 across all its sections. Beavers and Cubs have 3 meetings per week in both sections. Scouts are running at capacity with pressure on places, whereas the Beavers and Cubs have limited open places at present. We have several members in the Explorer Unit and have several Young Leaders working in many sections.

The Group has sought to encourage wider participation in its activities, ranging from parents sitting on the Committee, to participation in outside activities within the local community and hiring the hall to those outside scouting.

Plans for future activities depend crucially on leaders and helpers coming forward to maintain and ideally expand the activities the Group can offer, both as Section leaders and committee members. With the increase of Sections helpers continue to be sought and although numbers are now spread across more sections, applications remain steady with some younger members asking to be placed on waiting lists.

## Section E – Financial review

Brief statement of the charity's policy on reserves

### **Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group held reserves of **£33,969** at year end. This is above the level required for operating expenses. However, the Group is dependent on these sources of income to meet both annual costs, and capital expenditure, including the costs of maintaining the premises. The Group Executive Committee has therefore agreed that funds surplus to the day-to-day requirements of the Group (essentially, monies deposited in the Scottish Widows Account) should be designated as a Fund to cover any major repairs and planned maintenance and to cover the costs of running the Group should there be substantial reduction of income. In 2019-20, total receipts were **£27,612** (2018-19: **£24,963**) and payments totalled **£21,923** (2018-19 **£24,920**). The surplus is: **£5,689** (2018-19: Surplus **£44**)

- The increased surplus is due to additional members for two sections, also the claim for Gift Aid for 2019 to 2020 has increased to **£3,512** (2018-19 **£1,948**) which includes the GA claim for Christmas 'Bag Packing' at **£382.07**.
- PAT test conducted 21<sup>st</sup> June 19 & EICR (Electrical Installation Condition Report) conducted 9<sup>th</sup> July 2019 were passed and will

Quantify and explain any designations

- be repeated at regulatory intervals
- Building and grounds maintenance & cleaning, along with utilities has increased to support the increased usage of the 5<sup>th</sup> Reigate HQ which is now home for an additional two sections.
  - Grounds maintenance has been given a priority due to tree work being required for Safety measures. 11<sup>th</sup> December 2019 a branch fell into a public road and damaged fencing which still requires permanent repair.
  - Some equipment for outdoor events, such as camps, expeditions and hikes has been upgraded. This will continue through to next year supporting the events programme published in My Scout (OSM). This may be affected by COVID 19 measures in place at end March 2020
  - Cub and Beaver Sections have renewed and upgraded their storage requirements for equipment.

Investment policy and objectives

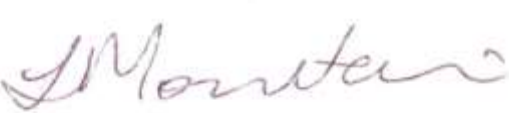

**Investment Policy**

The Group has adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies and a Scottish Widows Bank account.

**Section F – Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

	
Loraine Mountain	David Mountain
Chair	Treasurer
23 SEP 2020	23 SEP 2020

**5th Reigate Scout Group**  
**Receipts and Payments Account**  
**For the year from 1 April 2019 to 31 March 2020**

	Unrestricted funds £	2019-20 Restricted funds £	Total funds £	2018-19 Total funds £
<b>Receipts</b>				
<b>Subscriptions, Donations, legacies and similar income</b>				
Membership subscriptions	20172	-		17724
Less: Membership subscriptions paid to District	(5226)			(5168)
Net membership subscriptions retained	14946			12556
County Training Support	81			500
Donations	258	-		470
Gift Aid (2019 to 2020)	3512	-		1948
<b>Sub total</b>	18797	-		15474
<b>Maintenance Grant</b>	-	-		-
<b>Sub total</b>	0	-		0
<b>Fundraising (gross)</b>				
Textile Collecting	108	-		149
Bag Packing (Dec19)	1528	-		
Round Table	500	-		1000
Other - Easy Fundraising / Table Top Sale / Banners	410	-		162
<b>Sub total</b>	2546	-		1311
<b>Investment income</b>				
Bank interest (Scottish Widows & HSBC BMM)	92	-		56
Property Rent income	5625	-		7267
<b>Sub total</b>	5717	-		7323
<b>Sundry receipts</b>				
Activities - Brought forward from 2018/19	0	-		417
Investitures, T shirts and uniforms	552	-		418
Other		-		20
<b>Sub total</b>	552	-		855
<b>Total receipts</b>	27612	-		24963

# 5th Reigate Scout Group

## Receipts and Payments Account

### For the year from 1 April 2019 to 31 March 2020

	2019-20	2018-19
	Unrestricted funds	Restricted funds
	£	£
	Total funds	Total funds
	£	£
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme and activities	2277	-
Adult support and training	387	-
Rates	312	-
Water and Sewerage	120	-
Electricity and Gas	2876	-
Broadband & TV Licence	471	-
Insurance	3071	-
Property Maintenance & Repairs	2760	-
Cleaning (inc materials & replacement tools)	631	-
Uniforms	3030	-
<b>Sub total</b>	<b>15935</b>	<b>-</b>
<b>Fundraising expenses</b>		
Quiz Night Costs (meals)	0	-
Other fundraising costs	0	-
<b>Sub total</b>	<b>0</b>	<b>-</b>
<b>Sundry Payments</b>		
Administration – Trophies, keys, stationery, OSM s/w & fees, GC fees, Web Fees	510 1286	- -
Other : Self-Funded Section Activities Support	357	-
Other : Charities - Poppy wreaths	56	-
<b>Sub total</b>	<b>2209</b>	<b>-</b>
<b>Asset and investment purchases, etc.</b>	<b>3779</b>	<b>-</b>
<b>Total payments</b>	<b>21923</b>	<b>-</b>

# Receipts and Payments Account

## For the year from 1 April 2019 to 31 March 2020

2019-20

2018-19

	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
<b>Total receipts</b>	27612	-		24963
<b>Total payments</b>	(21923)	-		(24920)
<b>Net receipts</b>	5689	-		44
<b>Cash funds last year end</b>	42106			42062
<b>Cash funds this year end</b>	47795			42106

### Statement of assets and liabilities at the end of the year

	31-Mar20 Unrestricted funds £	31-Mar-20 Restricted funds £	31-Mar-20 Total funds £	31-Mar-19 Total funds £
<b>Cash funds</b>				
Bank current account (HSBC)	13218			7863
Bank deposit account	12808			12783
Building society account	-			-
Charities Aid Foundation account Closed 30/01/16	0			0
Scottish Widows Bank	21161			21072
Treasurer Cash -	608			388
<b>Total cash funds</b>	<b>47795</b>			<b>42106</b>
<b>Other monetary assets</b>				
Youth Activities accrued prepayments	0			874
<b>Sub total</b>				
<b>Investment assets</b>	Nil			Nil
<b>Non-monetary assets for charity's own use</b> (as per insurance valuation)				
Land and buildings	391,671			391,671
Scouting equipment, furniture etc	35,411			35,411
<b>Sub total</b>	<b>427,082</b>			<b>427,082</b>
<b>Liabilities</b> – Sections expense accrual (S/F)	172			0

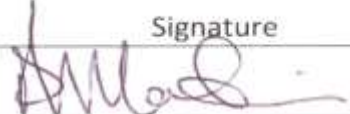

## Accounting Policies

The Statement of Receipts and Payments above have been prepared on the basis of cash movement only during 2019-20 and membership subscriptions paid to District entirely relate to the same period.

Land and Buildings and Scouting Equipment are shown in The Statement of Assets and Liabilities at their insured value.

## Trustee's Report

The above receipts and payments account and statement of assets and liabilities have been approved by the Trustees on 9<sup>th</sup> July 2020 and signed on their behalf by

Signature



Print Name	
David Mountain	Treasurer
Loraine Mountain	Chair

## Independent examiner's report to the Trustees of the 5<sup>th</sup> REIGATE Scout Council

I report to the trustees on my examination of the accounts of the 5<sup>th</sup> Reigate Scout Group ('the Group') for the year ended 31 March 2020.

### Responsibilities and basis of report

As the charity trustees of the Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*Juditha Rogers*

Name:

JUDITHA ROGERS

Relevant professional qualification:

ACCA, No 1128307

Address:

2 SUNSTONE GROVE, MERSTHAM, RM1 3PQ

Date:

25.09.2020



# 5th. Reigate Scout Group.

H.Q. Newton Hazel Hall, Battlebridge Lane, Merstham.  
Registered Charity Number 305783.

## AGM Minutes 12<sup>th</sup> September 2019

**Date:** 12<sup>th</sup> September 2019

**Venue:** Scout HQ, Battlebridge Lane

**Meeting Minutes Sheet 1 of 5**

<b>Present:</b>	<b>Apologies received from:</b>	<b>Distribution:</b>
Lorraine Mountain (Chair)		<b>Those Present</b>
Carol Orchard (Secretary)		<b>Listed Apologies</b>
Dave Mountain ( Treasurer)		Plus Those Below
Chris Davis ( GSL)		Robin Stanfield
Pete Salvage		Jack Pease
Graham Mountain		Simon Pinto
Margaret Tilford (ADC)		James England
Dominique Mountain		Vincent Potter
Dawn Martin		Sarah Kennedy
Gerald Hulf		Dave Sarton
Tracy Hulf		Rowen Carroll
James Kemp		Sarah Fish
John Reed		James Pitts
Jenny Spinks		Sue Ford
Tony Brown – ADC Development/17 <sup>th</sup> Explorer GSL		Mark Illman
Nikki Hurst– 17 <sup>th</sup> Explorers		Tariq Mitson
Mark Brunt – Local Councillor		
9 Scouts 10 Cubs 7 Beavers With parents		

<b>1&amp;2</b>	<b>Introduction and Welcome from Chairman – Lorraine Mountain</b>	
	<p>Meeting commenced at 5.05pm. LM welcomed and addressed all thanking them for coming to this years belated AGM for year 2018-19.</p> <p>The postponement was due to family bereavements in both the Treasurer's and Scrutineer's families, for which the Group extend their condolences.</p> <p>Following on from this most Scouters were then busy with Camps and other activities in June &amp; July.</p> <p>LM then thanked all our Scout leaders for the work they do with our Young People. To Chris, our Acting GSL, who also has the District of Reigate to run following the stepping down of our previous DC which left Chris with a large workload.</p> <p>In 5th Reigate we are lucky to have a very dedicated Group of leaders who work throughout the year in many different roles both in Group and across District and the wider world of Scouting.</p>	
<b>3.</b>	<b>Apologies – None received</b>	
<b>4.</b>	<b>Minutes from Previous AGM</b>	
	Minutes and reports were available at the meeting - these were confirmed as a correct representation of what had occurred. GH proposed to be accepted, DM seconded	

# 5th. Reigate Scout Group.

H.Q. Newton Hazel Hall, Battlebridge Lane, Merstham.

Registered Charity Number 305783.

## AGM Minutes 12<sup>th</sup> September 2019

<b>5</b>	<b>Group Scout Leaders Report</b>	
	<p>Chris Davis, Acting GSL, apologized in advance for possibly repeating himself from other years but as he has now been our Acting GSL for 9 years it was inevitable. He apologized for spreading himself thin but is also Acting District Commissioner and GSL for 2 other groups.</p> <p>Individual reports from each section were within the Group scout report and all sections continue to flourish.</p> <p>Wed Beavers, Led by Jack Pease continue to always be out and about and he has welcomed new assistant leaders to help on a regular basis.</p> <p>Friday Beavers run by Simon Pinto and Dawn Martin continue to thrive and numbers continue to increase.</p> <p>Gibson and Clark Cub packs have a stable leadership teams and both were able to generously ‘give up’ leaders to enable them to help with other sections.</p> <p>Graham Mountain has taken on the leadership and co-ordination of the Scouts and also continues to work with the Explorer unit, thanks also to Tony Brown.</p> <p>With a new Beaver Colony and Cub pack CD thanked our new leaders as numbers begin to grow and thanked Dawn Martin and James Kemp for their support in helping the new leadership teams. At time of meeting Tuesday Beavers have 13 members and Thursday Cubs 18.</p> <p>CD stated that obviously the next hurdle would then be to set up a new scout troop on a Thursday evening.</p> <p>This means however that we are desperate for new leaders and to talk to him or another committee member if interested.</p> <p>CD thanked LM, DM and CO for all their hard work and also to TH for all her efforts with Hire of the hall.</p> <p>CD expressed his thanks to all the leaders for all they do week in week out and to all that helped and supported the Group with 140 young people we have.</p> <p>CD finished with a presentation to Pete Salvage. PS was presented with his updated wood badge, this had been ‘lost’ in the system when PS moved from being an Assistant Cub Scout Leader to Cub Scout Leader (a position PS has been doing for many years). Margaret Tilford made the presentation.</p>	
<b>6.</b>	<b>Accounts</b>	
	<p>The Treasurer stated that there was a surplus in the year April 2018 to end of March 2019 of £137, opposed to £1,306 surplus the previous year. This indicates that income was sufficient to meet our expenditure for the year. The Online Scout Management tool (OSM) has continued to be in operation for all sections including the new Beaver &amp; Cub sections and has proved its worth making the management of subscriptions and Youth Activities easier.</p> <p>Gift Aid was less than the previous year, yet there are more members This can only be attributed to the Gift Aid information not being completed in OSM. If parents meet the criteria, the information should be added for each member, especially when changing section.</p> <p>The hire of the hall and grounds increased by 36% with a number of customers using it on</p>	

# 5th. Reigate Scout Group.

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	<p>a weekly basis (Badminton, GoP, Wacky-Wickets).</p> <p>Highlights of major expenditure since the last AGM have been:          Youth Activities Equipment: Archery updated by adding smaller, lighter bows          Property Hall: New Heater controls, Security &amp; safety signs, Plumbing          Property Hall &amp; Camping: Folding Tables and Benches          Property Grounds: Upgraded Carpark Lighting, leveling off “Top Field”, Chain saw          Property Building: Condition and Asbestos surveys, Pest Control,          Property maintenance: Beavers Section room storage racking &amp; boxes          Property Security: Replacement steel doors, Alarm &amp; CCTV system, Section room locks.</p> <p>Expenditure during the coming year will continue as the Executive Committee agree on improvements that will support &amp; benefit Scouting in this Group and the local area. This will include upgrading the camping, hiking and orienteering equipment such as tents, lighting, different style Trangia and survival kit. Cubs &amp; Scouts Section room storage cabinets &amp; racking. Electrical Installation Condition Report (EICR) and Portable Appliance Testing (PAT).          Work on trees, removal of dead branches at risk of dropping at any time and cutting back all branches to be at least 2m from the building and containers.          Some HF radio equipment has been donated to the Group by a ‘silent key’ callsign G4RUB. This will give the 5th a permanent station that can be used by all sections for listening or to transmit with a licensed operator present. Regular communications can be arranged with Gilwell Park or other Scout stations not just during the JOTA event. Some older members might like to take the first step and study for a Foundation License.</p> <p>This year the accounts for 2018-19 were reviewed by Judita Rogers who was thanked for her contribution. Judita also agreed to review our accounts next year 2019-20.          The Trustees’ Annual Report for 2018-19 was adopted at the AGM  <b>Proposer: Pete Salvage</b>  <b>Seconder: Dom Mountain</b></p>	
7.	<b>To Receive and Adopt the Annual Report</b>	
	The Trustees’ Annual Report for 2018-19 was adopted proposed at the AGM by Graham Mountain and seconded by Pete Salvage.	
8 - 11	<b>Election of Officers</b>	
	<p>Chris Davis asked LM if she was happy to stand again as Chair and thanked her for last year – it is down to the GSL to nominate the Chair person as it has to be someone he feels he can work with in the best interests of the Group– LM agreed to stand          CD Nominated – seconded by the floor</p> <p>LM proposed re-election of all officers and committee members but asked the meeting if anyone wished to stand or join the committee – no one was proposed to stand against or join the current committee</p> <p>Secretary – CO happy to continue to stand</p> <p>Treasurer – DM happy to continue to stand</p> <p>Committee members – TH, JR</p> <p>GH, PS, J Pitts, SP, GM all to be elected to committee with the understanding that they do not have to attend meetings.</p> <p>Re-election agreed by the floor.</p>	

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12	Chair Address	
	<p>LM addressed the floor saying that during the year the Group had added to our equipment with some additions to Archery equipment and air rifles enabling us to take part in District competitions with older age ranges and give younger members opportunities to try new things.</p> <p>She thanked Graham and Nikki (Explorer Leader) who provide Archery training, Graham for Air rifle training also climbing and abseiling as well as D of E. Most sections have undertaken some of these activities during the past year and across the summer. A new Slack Line, that was purchased has proved popular at Cub camps.</p> <p>She stated that all the section reports were available to see what the individual sections had undertaken in the last year.</p> <p>Last September the Group worked with Claire Morrison (from Scout Association) to open two new sections and welcomed Tuesday Beavers and Thursday, Warren Pack Cubs, (which was our original pack name before the split into Clark and Gibson). These two units have continued to grow and a new system for those wishing to join was set up through our web site and has proved popular ensuring a steady flow of newcomers in all sections.</p> <p>In October the Group ran a very successful Jota/Joti weekend with all Sections taking part in Jamboree on the Air (Radio contact) and Jamboree on the Internet (computer contact). Activities were many and varied and two sleepovers proved a great deal of work. We are grateful to fellow Scouters from 17th Reigate and 1st Oxted who joined with us for this event and supported us in our activities. We hope to improve on this with more activities this year.</p> <p>In November the Beavers and Cubs attended Remembrance Day at All Saint's whilst the Scouts braved the weather at Merstham War Memorial on School Hill. Wreathes had been laid by the Sections at both venues.</p> <p>At the beginning of 2019 we had expanded to 7 sections having grown from 5. Our original leaders were stretched by mentoring the new leaders and assisting with activities. Dawn Martin (Friday Beavers) and James Kemp (Clark Cubs) have ably assisted with new groups with some help from Graham (scouts) and Simon (Friday Beavers). Dawn has continued with her Friday Beaver duties as well. Clark Cubs generously allowed James to move to Warren and assist at Scouts. At the end of March our long serving Scout Leader Richard and his wife, Yvonne retired and Graham was released from Gibson Cubs to take on the role with help from Robin ASL and James Kemp. Graham also continues as AEL at 17th Reigate Explorers in partnership with 5th Reigate, our new title.</p> <p>As numbers continue to grow the inevitable pressure this will put on our Scout unit will require even more expansion and additional adult leaders. The Group really do need help with all our sections.</p> <p>LM urged parents to get involved by signing up for rotas or offering help in other ways and suggested that if they were interested they should speak to a member of the committee.</p> <p>LM went on to state that the Exec had had a busy year with many improvements made to bring our HQ up to date and increase safety and warmth. Last year saw new heating arrangements and this year new doors were fitted to eliminate drafts.</p> <p>CCTV has been added to ensure that the site is secure.</p> <p>We have offered our fellow Scout Group, 34th Meadvale, a place to keep their minibus after the Golf Course shut. They have agreed that we can use the bus on occasions when they do not require it.</p> <p>Having completed a year of expansion we now look to the future. The Group were grateful to Councillors Mark Brunt and Frank Kelly for their opinions on our way forward. At 5th Reigate we are one of the few Groups lucky enough to have land on which they can operate and not affect near neighbours with noise and smoke. This allows us the fun of campfires, sausage sizzles and water fights and overnight camps in our own grounds.</p>	

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	With improvements to the building still needed it is imperative that the Group will need to fundraise and again urged parents to support and help us. Dates have been set for bag packing near Christmas but requested if anyone had any ideas then to speak to the committee.	
13/14	AGM was concluded and closed at 5.45pm with thanks to all that attended. Parents and children were then invited for the BBQ.	