

Board of Trustees AGM Minutes 6th September 2025

of 5th Reigate Board of Trustees

Date:	6 th September 2025
Location:	H.Q. Newton Hazel Hall, Battlebridge Lane, Merstham
Attachments:	Sign in sheet, Trustees Annual Report and Financial Report 24-25

1. INTRODUCTION.

LM welcomed all to the AGM. Conflict of interest declared as mother of GM Lead Volunteer. Adrian Jackson (District Lead Volunteer) representative from District was welcomed. A welcome slide show was presented that outlined some of the events 5th Reigate Scouts have undertaken in the last 12 months.

2. APOLOGIES FOR ABSENCE

Apologies have been received from the Potter Family and Ronel Klopfer-Previtt only.

3. MINUTES OF LAST MEETING

Copies provided for review.
Accepted by all present.

4. GOVERNANCE TOPICS – CONSTITUTION ELECTION OF TRUSTEES.

Constitution

This was changed last year and remains unchanged – copy is available on the website. Only change is to the financial report – different format as agreed by charities commission. Approx 260 young people and the quorum required for this meeting has been reached. (Quorum 25).

Election of Trustees

Sarah Izard and Dayle Collins elected to the Board of Trustees.
The rest of the trustees remain in place for another 12 months.

5. MEMBER NUMBERS.

Approximately 260 young people.
Explorers have grown to 45 with 30 attending weekly sessions.
All sections nearing capacity. Unable to run 3rd Scout unit or 3rd Squirrel Dray as no volunteers to do so.
GM extended grateful thanks to all volunteers for organizing and delivering the programs that

they do for our young people.

Unable to run any additional units – Squirrels and Cubs – due to lack of volunteers.

6. GROUP REPORT

Help is needed in all sections.

Quartermaster, Maintenance of Building and Grounds Needed – There is a cost physically and with time to maintain our facilities and we need assistance with these tasks e.g., mowing the lawns and grounds maintenance.

Need help with maintenance of building, maintenance of kit – Quartermaster.

GM needs to move around roles so he can focus on Group Volunteer Role, so any recruitment ideas welcomed.

Leadership Meetings are being programmed to align with scouting governance.

GM asked anyone who wants to volunteer to get in touch.

7. FINANCIAL REPORT 24-25.

New treasurers took

Thanks, made to David Mountain as outgoing treasurer for leaving accounts in good state.

Broken even this year – this is minimum position we look for - but want to start to build up a reserve to forward plans.

Income from subscriptions – up from year before – Explorers up by 15%.

Donations are down.

Utilities have almost doubled as have food budgets for camps due to cost-of-living increase.

Upkeep and maintenance for activities and building, ongoing

Reserves held in Scottish Windows – and Scottish Widows wish to close the account and transfer the existing funds as we can not access at present. LM dealing.

Finances were agreed and adopted.

8. FUTURE PLANS.

Projects – top of the list has been a new building. Ideas and project drawings in place and need to look at raising substantial fund raising.

Lucky in having minibus and but do need a trailer/ van and possibly another minibus.

Parking shelter needs looking at and cladding.

Equipment Maintenance – of all tents and equipment for all activities.

Fund raising will be high on the agenda and the following have been programmed in.

Christmas Tree Sale end of November – details to follow shortly.

5th Hosting Winter Wonderham

Santa Walks

Bag Packing – Sainsburys

LM asked if anyone knew anyone who is knowledgeable on grants and grant applications to contact the Board or GM.

9. PRESENTATION OF AWARDS.

Daniel Izard was presented with the Kings Scout Award. GM attended presentation on 1st September. A lot of work involved goes into achieving this highest award a scout can achieve. Daniel is the First Kings Scout at 5th since change from Queens Scout. Daniel is a member of the Kings Scout working party. Congratulations and well done were noted on behalf of 5th Reigate.

Pete Salvage has stepped back from role as trustee and cub leader. In recognition of his years of service as a Trustee he was presented with a token of thanks from the Board. Thanks also to Vincent Potter for his service as a Trustee

10. CLOSE

Adrian Jackson on behalf of District - Thanks were given to GM for over and above contribution not only at 5th level but all he does at County and District level as well. He has grown the group not only in number but in all the activities we now offer. Thanks were extended to the Explorers for setting up.

AJ noted that 6 years ago we were the 7th largest group in the district and are now the 1st. This is a reflection on the hard work of all at 5th.

He noted that all pictures of our young people and volunteers in the slide show showed them wearing the group scarf. It is the scarf that counts as an outward sign of the larger scouting family. AJ was pleased to see so many outdoor activities taking place as we are giving our young people achievements that they will remember all their lives.

AJ suggested 5th create a campaign for fund raising – which would be incorporated on all documentation and social media. Need someone who likes fundraising and could spend time pursuing grants. He reminded all that this will be a long but rewarding process.

GM thanked all the volunteers for the last twelve months.

The meeting concluded.