

Trustees' Annual Report

For the period:

From	01/04/25	To	31/03/26
	(period start date)		(period end date)

Charity Name	5TH REIGATE SCOUT GROUP
Charity Registration Number (if registered - leave blank if excepted charity)	305783
HQ Registration Number	10014443

Objectives and activities

<p>Summary of the purpose and objects of the charity as set out in its governing document</p>	<p>The objectives of the charity are as a part of The Scout Association.</p> <p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values:</p> <ul style="list-style-type: none"> ● Integrity – We act with integrity; we are honest, trustworthy and loyal ● Respect – We have self-respect and respect for others ● Care – We support others and take care of the world in which we live ● Belief - We explore our faiths, beliefs and attitudes ● Co-operation – We make a positive difference; we co-operate with others and make friends <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of scouting and:</p> <ul style="list-style-type: none"> ● enjoy what they are doing and have fun ● take part in activities indoors and outdoors ● learn by doing ● share in spiritual reflection ● take responsibility and make choices ● undertake new and challenging activities ● make and live by their promise
<p>Summary of the main activities in relation to the purpose and objects</p>	<p>All Sections continue to undertake activities which are adventurous and exciting such as, camping, hiking, climbing, archery, target shooting and tomahawk throwing.. Sections also support young people's personal development through badge work, community service and other progressive activities. Young people are encouraged to plan their own activities to encourage thought for others, confidence, responsibility and self-awareness.</p>
<p>Statement confirming the trustees have had regard to the guidance issued by the Charity Commission on public benefit</p>	<p>The Trustees confirm that the charity meets the Charity Commission's Public Benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Achievements and performance

<p>Summary of the main achievements of the charity during the year identifying the difference and impact the charity's work has made, including on sustainability</p>	<p>During the year, we actively engaged with over 280 young people across our sections, including Squirrels, Beavers, Cubs, Scouts and Explorers. In line with our strategy, we continued to provide a supportive, caring and enjoyable environment where young people feel they belong. We delivered a wide range of activities, including:</p> <ul style="list-style-type: none"> • Our weekly schedule of engaging and educational activities such as games, craft, first aid, sustainability, axe throwing, archery and more. • Many weekend camp trips, events to support those undertaking DofE (Duke of Edinburgh), sleepovers at the hut, day camps, and multi-day trips and festivals. • Supporting members to attend international trips or international expeditions such as KIX (Switzerland), World Scout Jamboree (Poland) and the European Scout Jamboree (Sweden). • Various fundraising activities including "Santa Walks", bag-packing at Redhill supermarket, an annual Christmas Tree sale, hosting "Winter Wonderham", supporting the annual Merstham Village Fair and supporting the annual Merstham Community Day at Merstham Football Club. <p>Together, these activities help the Group deliver its charitable purpose by actively engaging and supporting young people in their personal development, and empowering them to make a positive contribution to society.</p>
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<p>Contribution made by volunteers</p>	<p>All leaders, helpers and Board of Trustee members are volunteers. We currently have over 100 who all give their time and expertise free of charge. They do an incredible job to ensure the 5th Reigate Scout group continues to be a popular, rewarding and safe place for our young people.</p>
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Financial review

<p>Review of the financial position</p>	<p>See the Group's independently examined annual accounts for a full review of the Group's financial position.</p>
<p>Policy on Reserves, why they are held, and the amount of reserves</p>	<p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Board of Trustees considers that the group should hold a sum equivalent to 12 months running costs. This is circa £20,000.</p>
<p>Policy on Investments and investment performance</p>	<p>The Group's income and expenditure is small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks. Fundraising is carried out when possible to raise funds. All expenditure is used for the benefit of the Group as a whole to deliver the Group's purpose.</p> <p>The Board of Trustees regularly monitors the levels of bank balances and interest rates to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Board of Trustees considers the cash flow requirements.</p>

	Through available banking systems the Board tries to mitigate the use of Volunteers using their own banking to cover large payments.
A description of the principal risks	<p>Overall the group has many systems and internal controls in place designed to mitigate risks and provide reasonable assurance. Examples include multiple signatories for payments and comprehensive insurance policies to ensure all insurable risks are covered. Specific risks identified include:</p> <p>Damage to the building, property and equipment The Group would request the use of buildings, property and equipment from other, local organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members The Group through the capitation fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken and reviewed before all activities.</p> <p>Reduced income The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p>

Structure, governance and management

Type of governing document	The charity's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules (POR) of The Scout Association.
How the charity is constituted	The charity is a trust established under its rules which are common to all Scouts. It is constituted as an educational charity.
Trustee selection methods	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Policies and procedures for the induction and training of trustees	All Trustees complete The Scout Association trustee and mandatory learning within the first six months of joining the Trustee Board, they also complete other Scout Association mandatory learning periodically as required.

<p>Additional governance arrangements</p>	<p>The charity is managed by the Trustee Board, the members of which are the “Charity Trustees”. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Trustee Board consists of the Chair, Treasurer and Trustees. The Board of Trustees meets approximately every 3 months.</p> <p>The Trustee Board exists to support the Leadership Teams in meeting the responsibilities of their appointments and in supporting them to run high-quality and safe programmes that give young people skills for life. The Trustee Board maintains appropriate governance policies and oversight.</p> <p>The Trustee Board is responsible for carrying out its purposes for the public benefit, complying with the charity’s governing document and the law, and managing the charity’s resources responsibly.</p> <p>The Trustee Board is responsible for ensuring the charity is well managed, risks are assessed and mitigated, buildings and equipment are in good order and everyone follows legal requirements and Scout Association Policy, Organisation & Rules.</p> <p>This includes responsibility for:</p> <ul style="list-style-type: none"> ● Promoting a positive image of Scouting in the community, as well as its development; ● Developing, maintaining and regularly reviewing a risk register, including putting in place appropriate mitigations; ● Ensuring that the finances are properly managed, and there are sufficient resources (and reserves) to deliver high quality Scouting; ● Ensuring a system of internal controls is in place that is designed to provide reasonable assurance against material mismanagement or loss; ● Ensuring that property is appropriately managed; ● Maintaining appropriate insurance of persons, property and equipment; ● Assisting in the recruitment of leaders and other adult support; ● Having an open and transparent selection process for the recruitment of Trustees; ● Appointing Advisors as required; ● Ensuring effective administration is in place to support the Trustee Board; ● Ensuring compliance with applicable governance and charity regulations, including in respect to safety and safeguarding; ● Ensuring incidents are appropriately reported in line with regulation and policy; ● Ensuring applicable policies and regulations are regularly reviewed and changes implemented as appropriate; ● Ensuring transparency of operations, including in the preparation of accounts and holding an AGM; ● Ensuring compliance with Data Protection legislation; ● Acting as a responsible employer for any employees, who are effectively managed.
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Plans for future periods

Plans for future Periods	<p>The Group will continue to maintain, develop and enhance the activities, facilities and opportunities available to young people. This includes providing new camping and activity opportunities, while ensuring that existing equipment and facilities are properly maintained, reviewed and replaced where necessary.</p> <p>The Trustee Board will continue to review and improve the Group's governance, administration, financial controls and operational processes, reflecting the scale and complexity of the Group. This will support the continued delivery of a safe, legal and well-managed programme. The Group will also continue to consider appropriate funding routes, including grants and fundraising, to support our longer-term needs.</p> <p>Volunteer recruitment, retention and training will remain a high priority. The Group is dependent on the continued support of its adult volunteers, and the Trustee Board will continue to support the Leadership Teams by encouraging wider adult involvement and ensuring that volunteers have appropriate training and support for their roles.</p>
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Reference and administration details

Principal Address	<p>NEWTON HAZEL HALL 13 BATTLEBRIDGE LANE MERSTHAM SURREY RH1 3LH</p>
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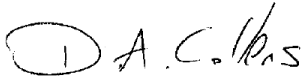

	Names of the charity trustees who manage the charity	Office (if any)	Dates acted if not for whole year
1	Loraine Mountain	Chair	May 2025 - Sep 2025
2	Dayle Collins	Chair	Sep 2025 - Present
3	Graham Mountain	Group Lead Volunteer / Ex-Officio Trustee	
4	Pete Wolsey	Joint Treasurer	
5	Nick Redman	Joint Treasurer	
6	David Mountain	Trustee	
7	Sarah Isard	Trustee / Team Leader	
8	Simon Pinto	Trustee / Team Leader	
9	Dawn Martin	Trustee / Team Leader	
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Name and address of advisors

Type of advisor	Name	Address
Independent Examiner / Auditor	James Moreno	39 Leigh Road, Cobham, Surrey, KT11 2LF

Declaration

The trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees by:

Signature		
Full name	Dayle Collins	Graham Mountain
Position held	Chair	Group Lead Volunteer / Ex-Officio Trustee
Date	19/05/2026	